



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting minutes for February 13th, 2023

Commissioners in attendance: Bill Lewis, Ken Eliason, Brian Jeppsen.

The meeting was opened with the Pledge of Allegiance and pray offered by Commissioner Eliason. Commissioner Lewis called for a review of the agenda. Commissioner Eliason wanted to report on information for an external fuel tank and also asked for the claims to be removed from the consent agenda.

Commissioner Lewis made the motion to add external fuel tank to the agenda for discussion and to remove the claims from the consent agenda.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Commissioner Eliason made the motion to approve the consent agenda consisting of approving the meeting minutes.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Commissioner Eliason questioned a payment for fuel. The payment was for propane to heat the court house. He also questioned the mileage reimbursement rate which, as outlined in the personnel policy, follows the IRS rate. As of January 1st, that rate is \$.655 or 65 and one half cents per mile.

Commissioner Eliason made the motion to approve the claims.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Airport board – Board member Mike Hess Sr. came before the commissioners to report on current and future actives and the need for airport growth planning. The new runway was installed last year and will require a seal coat this year. The board has sought pricing from several companies however most have reported that they cannot comply with all requirements. One qualified company did give a bid of \$103,000.00 dollars. The commissioners and county prosecutor Brower discussed the bid process that must be followed. One hangar lease was approved for a single aircraft. The board would like to locate single aircraft hangars in a separate location than the larger multi aircraft hangars to maximize their land use. A survey will be needed to layout boundaries in the southeast corner of the airport for the single plane hangars. Electricity will also be needed in this area however they are looking at installing a less expensive bank of six meters rather than the eight meter bank installed behind the existing multi plane buildings. Asphalt will also be needed. The runway will need restriping after the seal coat has been applied. Anticipated cost for the survey is \$5,000.00 and the electrical meter bank estimate is \$20,000.00.

Commissioner Lewis was in favor of having the airport board seek official bids for the restriping.



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Commissioner Lewis made the motion to approve the survey of land in the southeast corner of the airport for the purpose of plotting single plane hangar space.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

The commissioners discussed the possibilities of passing the cost of the survey, and improvements for the single plane hangars onto the hangar owners.

Hangar lease – Richard Klingenberg has a hangar lease that is due for renewal this year. The airport board and commissioners would like to revoke the current lease and have Mr. Klingenberg sign the updated lease. The new lease gives more direction as to the use of hangars and provided direction on what the owners are required to do and what they cannot do.

Commissioner Jeppsen made the motion to approve and sign the new hangar lease for Richard Klingenberg and to further send a letter of termination, with the new lease to Mr. Klingenberg for his approval.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Juvenile Justice annual report – District liaison Stace Gearhart reported the statistics for the 2022 year. Youth arrests and youth petitions both increased however those in youth detention declined from 2020. The average youth offenders in Oneida County are white males between the ages of 14 to 16.

Road and bridge asked the commissioners to consider increasing their limits on the county credit card. They have had recent expense that both exceeded the \$1000.00 dollar per use limit as well as the \$3,500.00 dollar maximum limit when buying parts to repair their vehicles. The request is to increase the transaction limit to \$2,000.00 and the maximum limit to \$5,000.00.

Commissioner Eliason made the motion to approve changes to the road and bridge credit card by increasing the transaction limit to \$2,000.00 dollars and the maximum limit to \$5,000.00.

Commissioner Jeppsen seconded. All commissioner approved and the motion carried.

Solid waste cancellation request – property owners, northwest of Devil's Creek reservoir, have asked for a cancelation of the 2022 solid waste fees of \$312.00 dollars. Their reasoning is that pickup services do not service their property and they only live at this location part time. Their parcel number is RP0358314.

The commissioners discussed the request and the fact that they did not receive collection services.



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Commissioner Jeppsen made the motion to forgive solid waste fees in the amount of \$312.00 dollars on parcel # RP 0358314 for the year 2022.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

A second request to forgive the \$312 solid waste fee was submitted for a mobile home on Samaria Lane with the claim that the home is uninhabitable. A decision was postponed pending further investigation.

The Treasurer reported that AV fuel, the company selling aircraft fuel to the airport would, like to have their payments auto deducted from the county at the time of delivery. She further presented a credit application with the fuel company for commissioner signature.

Commissioner Lewis made the motion approve the application with AV Fuel for direct withdrawal of payments for all aircraft fuel sold to Oneida County.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

E911 – The State of Idaho, while reviewing information for the next generation E911 system, found that not all county boundaries match. In some locations the boundaries overlap and in others they fall short of coming together. The neighboring counties will be notified and efforts will be made to correct the issue.

Elevator change orders – Commissioner Lewis recapped the previously signed change orders for the elevator project and stated that the approved \$50,000.00 dollars for change orders had been expended. He further stated that two more changes orders were pending and asked the other commissioners to discuss the possibility of granting more money for the purpose of signing new Change orders.

Commissioner Eliason made the motion to increase the total allowed expenses for the elevator construction change orders from \$50,000.00 to \$100,000.00.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Recreation district – members of the community would like to organize a recreation district. The commissioners discussed the process they would need to follow including the gathering of signatures on a petition from those voters that are in favor.

Life Flight cost – The county has a membership with Life Flight for all county employees not covered under another plan. If an eligible member uses Life Flight and all requirements are met then they will accept the persons insurance as payment in full. This membership is due to renew at the end of February however the cost per household has increased from \$59.00 dollars per year to \$65.00 dollars.
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Commissioner Eliason made the motion to approve the increase cost of Life Flight membership for households to \$65.00 dollars per year.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Human resource services – Commissioner Lewis presented information from Ameriben Company regarding human resource services. The county would like to obtain some assistance with HR services and Ameriben has a few options with varying degrees of help. The option discussed would provide a hot line that employees could call when they have grievances or concerns. This option would also provide “respectful work place” training for all employees and credit to be applied towards supervisors training. The cost for the select package would be \$4,000.00.

Commissioner Eliason made the motion to approve the Ameriben select HR package which includes access to the employee hot line.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Commissioner Eliason made the motion to schedule the work place training for all employees and to provide two sessions to allow all departments to participate.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

Time cards and work hour reporting – the commissioners reviewed a revised time sheet that provides more space for employees to explain their work activities that take them away from their desks and the time clock. This new time sheet will be provided to all employees along with a letter of commissioner support.

Compensation time – Commissioner Lewis shared with the board, his concerns with the compensation time exceeding the allowed limit stated in the personnel manual. Two individuals in the road department have exceeded the 150 allowed hours.

Commissioner Lewis made the motion to pay supervisor Dianna Dredge and equipment operator Ray Davis for all comp time hours that exceed 150 hours.

Commissioner Jeppsen seconded. All commissioners approved and the motion carried.

The IRS mileage reimbursement rate increased to \$.655 cents per mile on January first.

Commissioner Eliason reported on bulk fuel tank pricing. A 3000-gallon tank with dispenser would cost \$53,000.00 dollars. a 5000-gallon tank, also with a dispensing unit would cost \$61,195.80 dollars. The 8000-gallon option has a price of \$69,820.00 dollars. Each of these prices include \$37,000.00 dollars for the dispensing unit which can track the usage by department.

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The commissioners will research the quantity of gas used by the county to help determine which size would be most useful.

The discussion on the mid-winter conference was tabled.

The meeting was adjourned.

A handwritten signature in cursive script, reading "Bill Lewis", written over a horizontal line.

Bill Lewis, Chairman

A handwritten signature in cursive script, reading "Matthew L. Colton", written over a horizontal line.

Matthew L. Colton, Clerk